

**St. Bartholomew's C of E Primary School  
Sydenham**



## **Behaviour Policy**

*Every adult has responsibility to manage behaviour effectively to ensure a good and safe learning environment.*

*Our policy is to be consistent, kind, calm, and respectful.*

Agreed by the Governing Board on: November 2019

Signed by: ROS SUTTON, Chair of Governors

*Scheduled Review Date: November 2020*

*This version supersedes all previous versions of this policy.*

At St Bartholomew's we value everyone as an individual, capable of growth, change, and development. Our relationships are underpinned by our school values of perseverance, respect, and kindness. We have high expectations that support the development of our pupils as effective and responsible citizens.

### AIMS AND EXPECTATIONS

- That every member of the school community feels valued and respected, and that each person is treated fairly.
- To have a caring ethos and values built on Christian values, showing respect for all.
- The school expects every member of the school community to use Luke 6:31 to guide their behaviour '*Do for others just what you want them to do for you*'.
- The school rewards good behaviour.
- We use restorative approaches to help children discuss their behaviour and its effect on others, and negotiate a resolution.
- Children will thrive in an atmosphere of forgiveness, which enables them to move on.

### SCHOOL RULES

1. We have three rules for behaviour based on our values:
  - We are **respectful** to all and everything in our school community
  - We **persevere** by not giving up when it is hard
  - We act with **kindness** to change the world for the better

### BULLYING

1. The school does not tolerate bullying of any kind. If we discover that an act of bullying or intimidation has taken place, we will act immediately to stop any further occurrences of such behaviour. While it is very difficult to eradicate bullying, we do everything in our power to ensure that all children attend school free from fear. (*See also our Anti-Bullying Policy*).

### THE ROLE OF GOVERNORS

2. The Governors support the Headteacher in implementing this policy.

## THE ROLE OF THE HEADTEACHER

1. It is the responsibility of the Headteacher, with the Senior Leadership Team, under DfE's "*Behaviour and Discipline in Schools - Advice for Headteachers and School Staff*" (January 2016) to:
  - a) Set out measures in the Behaviour and Discipline Policy to promote good behaviour, self-discipline, and respect
  - b) Prevent bullying
  - c) Ensure pupils complete assigned learning
  - d) Regulate the conduct of pupils
2. The Behaviour Policy is made available to the school community online via the website or in hard copy via the school office.
3. The Headteacher will provide regular reports to the Governing Board regarding pupil behaviour.
4. Any acts of racism or homophobic name-calling will be dealt with directly by the Designated Safeguarding Team.

## THE ROLE OF THE CLASS TEACHER

1. The role of the class teacher is to demonstrate consistently the positive attitudes, values, and behaviour which are expected of pupils and to manage behaviour effectively to ensure a good and safe learning environment. (Teachers' Standard 7)
2. In the first instance, the Class Teacher deals with any behavioural incidents using appendix A.
3. A report on behaviour for learning is included in all end of year reports.
4. Teach the Personal, Health and Social Education (PHSE) curriculum, where there are opportunities to discuss the importance of making right choices and appropriate strategies for dealing with conflict. It provides the tools for children to discuss the effect of their behaviour on other children.

## THE ROLE OF PARENTS/CARERS

1. In accepting a place for their child at this school parents, carers, or guardians agree to support the school's policies and abide by its expectations.
2. If the school has to use reasonable sanctions, we expect parents/carers to support the actions of the school. If parents/carers have any concerns about the way that their child has been treated, they should initially contact the Class Teacher. If the concern remains, they should contact a member of the SLT. If these discussions cannot resolve the problem, a parent can contact the Chair of Governors.
3. If an issue becomes a complaint against the school it will be dealt with in accordance with the school's *Complaints Policy*.

### **MONITORING AND REVIEW**

The school monitors the effectiveness of this policy on a regular basis. Reports are made to the Governing Board on the effectiveness of the policy and, if necessary, the school makes recommendations for further improvements.

## **APPENDIX A**

### **PROCEDURES ADOPTED BY ST BARTHOLOMEW'S SCHOOL**

#### **Rewards**

1. We praise and reward children for good behaviour in a variety of ways:
  - a) Staff use positive praise.
  - b) Staff give children Dojo points.
  - c) The parents of children who receive the most amount of points will receive a personal message from the class teacher, either in person, over the phone or via Class Dojo.
  - d) Children will receive a sticker from the Headteacher for an excellent effort in their learning
  - e) Every week Class Teachers will nominate a child to receive a certificate, which is awarded in collective worship.
  - f) We publish the names of these children in the weekly newsletter and on our website as "*Children of the Week*".
  - g) All classes have an opportunity to lead collective worship, during which they have an opportunity to celebrate their achievement.
2. House points are awarded to the children who gain most points during the week. House shields are displayed in the main school corridor in order to show which house received most points during the week. There is a cup awarded at the end of each school year to the house with the most overall points during the year.
3. The school acknowledges all the efforts and achievements of children, both in and out of school, celebrating them in collective worship and by mention in the weekly school newsletter.
4. Certificates are awarded for participation in sports teams and other, school-organised, out-of-school activities.

#### **Sanctions**

Undesirable behaviour is dealt with using a rational response: *learning has been interrupted*. Learning is too important at Saint Bartholomew's to be disrupted with poor choices.

1. The school employs a number of sanctions to enforce the school rules, and to ensure a safe and positive learning environment. We employ each sanction appropriately to each individual situation but before any sanction is applied the child will be given a verbal warning.
2. The four-Stage system:

##### **Stage 1: Reminder**

We expect children to act with kindness and respect, and persevere in everything they attempt. If they do not do so, a verbal reminder of the school values (*respect, kindness, perseverance*) is delivered.

**Stage 2: Caution**

A clear verbal caution is delivered privately, wherever possible, making the child aware of their behaviour and clearly outlining the consequences if they continue. Use the phrase, *'Think carefully about your next steps'*.

**Stage 3: Time out**

The child is sent to complete their learning in their parallel class whenever possible. The reason is recorded and given to the Deputy Head for inclusion.

**Stage 4: Reconnect, repair, restore.**

The adult will intentionally repair harm to the relationship after any negative interactions, such as a reprimand. The adult will explicitly forgive the wrong choice (actively let go of the previous incident and starting afresh, move on with a clean slate). The adult will communicate their professional care for the student (such as 'your learning is too important to be missed'). Framing the conversation to remind the child of a positive learning behaviour they have witnessed recently (*'Last week you were an excellent role model to others in class, I know you can make the right choices.'*).

If a child continually refuses to complete their learning they will be given the option to either:

- Complete it in class
- Complete it during break time
- Complete it at home and return it to school to receive feedback

If a child's behaviour is of a more serious nature, for example they are dangerous, threatening, abusive, or defiant; they will be taken to a member of the SLT. If a child refuses to go, a member of staff will call for a member of SLT, requesting their immediate attendance. An incident form will be completed.

3. Serious Incidents are recorded in the folder kept in the school office. Any serious incidents are referred immediately to SLT.

## **APPENDIX B**

### **GOVERNORS BEHAVIOUR PRINCIPLES STATEMENT**

- All children, staff, and visitors have the right to feel safe at all times at school.
- St Bartholomew's is an inclusive school. All members of the school community should be free from discrimination of any sort.
- The school rules should be clearly set out in the Behaviour Policy and displayed around school. Governors expect these rules to be consistently applied by all staff.
- Governors would like to see a wide range of rewards, consistently and fairly applied in such a way as to encourage and reward good behaviour around school.
- Sanctions for unacceptable/poor behaviour should be known and understood by all staff, pupils, and parents and consistently applied.
- It is recognised that the use of rewards and sanctions must have regard to the individual situation and the individual pupil and the Head teacher is expected to use their discretion in their use. Sanctions should however be applied fairly, consistently, proportionally, and reasonably, taking into account SEND, disability, and the needs of vulnerable children, and offering support as necessary.
- The Governors strongly feel, that exclusions, particularly those that are permanent, must only be used as the very last resort.
- The Governors expect pupils and parents to cooperate to maintain an orderly climate for learning.
- The Governors wish to emphasise that violence, threatening behaviour or abuse by pupils or parents towards the school's staff will not be tolerated. If a parent does not conduct himself/herself properly, the school may ban them from the school premises and, if the parent continues to cause disturbance, he or she may be liable to prosecution.

As a school we model positive behaviour and have high expectations of the whole community by promoting good relationships so that we can work together with the common purpose of helping everyone to learn. This policy supports the school community in aiming to allow everyone to learn together in an effective and considerate way, in accordance with the School Vision.

**APPENDIX C****FIXED-TERM AND PERMANENT EXCLUSIONS**

1. We do not wish to exclude any child from school, but sometimes this may be necessary. The school has, therefore, adopted the standard national list of reasons for exclusion, and the standard guidance, *Exclusion from maintained school, academies and pupil referral units in England, September 2017*. We will refer to this guidance in any decision to exclude a child from school.
2. In considering whether to exclude a pupil, the Headteacher will weigh up:
  - a. The seriousness or persistence of the pupil's behaviour together with
  - b. The impact of not excluding the pupil on the school as a whole and the integrity of its Behaviour and Discipline Policy.
3. Whilst every effort will be made to identify pupils at risk of exclusion and to put in place strategies to address problematic behaviour, adopting a blanket approach of never excluding pupils would undermine the school's ability to maintain discipline.
4. Only the Headteacher (or a member of the SLT with the agreement of the Headteacher) has the power to exclude a child from school. The Headteacher may exclude a child for one or more fixed periods of up to 45 days in any one school year.
5. In extreme and exceptional circumstances, the Headteacher may exclude a child permanently. It is also possible for the Headteacher to convert a fixed-term exclusion into a permanent exclusion, if the circumstances warrant this.
6. If the Headteacher excludes a child, she will inform the parents immediately, indicating:
  - a. The reason(s) for the exclusion;
  - b. The exact period of a fixed period exclusion and
  - c. The parent or guardians' right to make representation about the exclusion to the Governing Board and how the pupil may be involved in this
7. The Headteacher will report to the Local Authority and the Governing Board about any permanent exclusions, or fixed-term exclusions in any one term.
8. The Governing Board itself cannot either exclude a child or extend the exclusion period made by the Headteacher.
9. If a Governors' Appeals Panel meets to consider an exclusion it will consider the circumstances in which the child was excluded; any representation by parents and the Local Authority and whether the child should be reinstated. If the Governors' Appeals Panel decides that a child should be reinstated, the Headteacher will comply with this ruling.

**APPENDIX D**



Saint Bartholomew's  
Behaviour for learning

*'Do for others just what you want them to do for you'*

*'I expect to see our school values. They help us learn'*

**Stage 1  
Reminder**

Respect  
Kindness  
Perseverance

**Stage 2  
Caution**

Making the wrong choices  
stops the learning

*'Every choice has a consequence'*

**Stage 3  
Time Out**

Learning continues in the  
parallel class

*'Your wrong choices have disrupted the  
learning.'  
'Complete the learning next door, or at  
break, or at home'*

Recorded for SLT

**Stage 4  
Restorative**

Reconnect  
Repair  
Restore

*'I care about your learning'  
'You have been brilliant in the past'  
'What could stop this happening again?'*

Lunchtime reflection

**Fame in class**



- 1<sup>st</sup> attention best conduct
- role model behaviour



- Dojo points
- House points



- Personal message home
- Student of the week